

**NOTICE OF QUINCY HOUSING AUTHORITY BOARD OF
COMMISSIONERS' MEETING**

DATE: August 18, 2021
TIME: 5:00 p.m.
PLACE: Tobin Towers, 80 Clay Street, Quincy, MA

The meeting location is fully accessible to persons with disabilities. Upon reasonable notice, the Authority will attempt to provide auxiliary aids which will allow persons requiring such aid to participate fully in the meeting.

Topics anticipated to be discussed:

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes of the July 21, 2021 Regular Board Meeting
- IV. Harborview Residents' Committee, Inc.
- V. Residents' Council for Elderly/Disabled Residents of the QHA

Maintenance/Mod

1. Motion to award and authorize the Executive Director to enter into a contract with the Lowest Responsible Bidder for the Plumbing and Heating Supplies for the Quincy Housing Authority. The contract will be for a two (2) year period starting on October 1, 2021. The Bids will be opened on August 17, 2021.
2. Motion to award and authorize the Executive Director to enter into a contract with the Lowest Responsible Bidder for the Building Materials and Supplies for the Quincy Housing Authority. The contract will be for a two (2) year period starting on October 1, 2021. The Bids will be opened on August 17, 2021.
3. Motion to award and authorize the Executive Director to enter into a contract with the Lowest Responsible Bidder for the Electrical Materials and Supplies for the Quincy Housing Authority. The contract will be for a two (2) year period starting on October 1, 2021. The Bids will be opened on August 17, 2021.
4. Motion to award and authorize the Executive Director to enter into a contract with the Lowest Responsible Bidder for the for the Janitorial Supplies Quincy Housing Authority. The contract will be for a two (2) year period starting on October 1, 2021. The Bids will be opened on August 17, 2021.

5. Motion to Award and Authorize the Executive Director to enter into a contract with the Lowest Responsible Bidder for the Painting Materials and Supplies for the Quincy Housing Authority. The contract will be for a two (2) year period starting on October 1, 2021. The Bids will be opened on August 17, 2021.
6. Motion to award and authorize the Executive Director to enter into a contract with the Lowest Responsible Bidder for the Hardware Supplies for the Quincy Housing Authority. The contract will be for a two (2) year period starting on October 1, 2021. The Bids will be opened on August 17, 2021.
7. Motion to award and authorize the Executive Director to enter into a contract with Apollo Ceilings, Inc. for the Replacement of the First Floor Ceiling at Sawyer Towers. The contract will be in the amount of \$29,700.00. An RFP was prepared and submitted to three (3) bidders. The Quotes were due by June 23, 2021 and Apollo Ceilings, Inc. was the low bidder (See the attached Bid Tabulation).
8. Motion to award employee of the quarter to Mark Kenned, Laborer Foreman

Finance

1. Motion to write-off outstanding Tenants Accounts Receivables for tenants vacated over ninety (90) days as follows:

Federal Family units	\$4,225.25
Federal Elderly units	\$6,305.79
State Family units	\$17,903.55
State Elderly units	\$ 5,646.62
Total of:	\$34,111.11

Executive Director's Report

Adjournment

