

**NOTICE OF QUINCY HOUSING AUTHORITY BOARD OF  
COMMISSIONERS' MEETING**

**DATE:** June 16, 2021  
**TIME:** 5:00 p.m.  
**PLACE:** Tobin Towers, 80 Clay Street, Quincy, MA

The meeting location is fully accessible to persons with disabilities. Upon reasonable notice, the Authority will attempt to provide auxiliary aids which will allow persons requiring such aid to participate fully in the meeting.

Topics anticipated to be discussed:

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes of the May 19, 2021 Regular Board Meeting
- IV. Harborview Residents' Committee, Inc.
- V. Residents' Council for Elderly/Disabled Residents of the QHA

**Maintenance/Mod**

1. Motion to Void the Award of a contract with Clear Choice Technical Services, LLC for the Photocopier Service & Repairs. Clear Choice Technical Services, LLC was the apparent low bidder and was awarded the contract at the May 19, 2021 Board meeting, when they received the contract they realized that there pricing was quoted as monthly instead of annually. The new quote made them the high bidder.
2. Motion to Award and Authorize the Executive Director to enter into a contract with Copyfax Business Systems, Inc. for the Photocopier Service & Repairs. An RFP was prepared and submitted to three (3) bidders. The Quotes were due by May 7, 2021 and we received bids from two (2) bidders and Copyfax Business Solutions, Inc. was the low bidder after the apparent low bidder revised their quote. The contract will be for a two year period commencing on June 1, 2021
3. Motion to Award and Authorize the Executive Director to enter into a contract with Action, Inc. Energy Services for the Air Sealing, Weatherization and Energy Lighting at Sawyer Towers, O'Brien Towers, Tobin Towers, Pagnano Towers and Drohan Apartments. The project has an estimated cost of \$38,000.00 and will be at no cost to the Authority under the National Grid's Low Income Multi-Family Retrofit program.
4. Motion to Award and Authorize the Executive Director to enter into a contract with the Lowest Responsible Bidder for the Bathroom Exhaust Fan

Replacement at O'Brien Towers. The Filed Sub-Bids were opened on June 10, 2021. The General Bids will be opened on June 17, 2021.

5. Motion to Authorize the Executive Director to submit a Rental Assistance Demonstration (RAD) Application to HUD to convert O'Brien Towers and Pagnano Towers from a Public Housing Platform to a Section 8 Platform.

**Finance/Leased Housing**

**Tenant Services**

**Executive Director's Report**

**Adjournment**

