

**NOTICE OF QUINCY HOUSING AUTHORITY BOARD OF
COMMISSIONERS' MEETING**

CITY CLERKS OFFICE
QUINCY MASS 02269

2021 MAY 12 PM 2:50

DATE: May 19, 2021
TIME: 5:00 p.m.
PLACE: Tobin Towers, 80 Clay Street, Quincy, MA

The meeting location is fully accessible to persons with disabilities. Upon reasonable notice, the Authority will attempt to provide auxiliary aids which will allow persons requiring such aid to participate fully in the meeting.

Topics anticipated to be discussed:

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes of the April 14, 2021 Regular Board Meeting
- IV. Harborview Residents' Committee, Inc.
- V. Residents' Council for Elderly/Disabled Residents of the QHA

Maintenance/Mod

1. Motion to Approve the Certificate of Completion for JC Floor Covering Company Inc. for the Common Area and Hallway Flooring Replacement at Pagnano Towers and Drohan Apartments and authorize Final payment to them in the amount of \$6,809.60.
2. Motion to Approve the HUD Five Year Action Plan and Authorize the Executive Director to submit the Plan to HUD.
3. Motion to Award and Authorize the Executive Director to enter into a contract with Almar LLC for the Roof Replacement at Crowley Court, 667-1. The contract will be in the amount of \$272,900.00. The General Bids were opened on April 28, 2021 there were seven (7) bidders and Almar LLC was the low Bidder (See attached Bid Tabulation and Designer letter of recommendation).
4. Motion to Award and Authorize the Executive Director to enter into a contract with Clear Choice Technical Services, LLC for the Photocopier Service & Repairs. An RFP was prepared and submitted to three (3) bidders. The Quotes were due by May 7, 2021 and we received bids from two (2) bidders and Clear Choice Technical Services, LLC was the low bidder. The contract will be for a two year period commencing on June 1, 2021
5. Motion to Award and Authorize the Executive Director to enter into a contract with Best Automatic Sprinkler Corp. for the Fire Pump Repairs at O'Brien Towers. The contract will be in the amount of \$9,426.56. An RFP was

prepared and submitted to three (3) bidders. The Quotes were due by May 6, 2021 and Best Automatic Sprinkler Corp. was the only bidder (See the attached Bid Tabulation).

6. Motion to award and authorize the Executive Director to enter into a contract with Reeds Ferry Small Buildings, Inc. for three (3) Gazebos, one for the playground at Doane St., one for the playground at Taffrail Road and one for the Rotary at Palmer St. The contract will be in the amount of \$25,800.00. The Bids were opened on May 3, 2021 there were three (3) bidders and Reeds Ferry Small Buildings, Inc. was the low Bidder (See attached Bid Tabulation)
7. Motion to award and authorize the Executive Director to enter into a contract with Associated Elevator Companies, Inc. for the Elevator Modernization at Tobin Towers, 667-4. The contract will be in the amount of \$694,404.00. The General Bids were opened on May 5, 2021 there were three (3) bidders and Associated Elevator Companies, Inc. was the low Bidder (See attached Bid Tabulation and Designer letter of recommendation).
8. Motion to Award and Authorize the Executive Director to enter into a contract with Best Automatic Sprinkler Corp. for the Emergency OS&Y Valve Replacement at O'Brien Towers. The contract will be in the amount of \$11,152.00.
9. Motion to award and authorize the Executive Director to enter into a contract with Home Depot for the Installation of Solar Blinds at Tobin Towers. The contract will be in the amount of \$7,538.94. An RFP was prepared and submitted to three (3) bidders. The Quotes were due by May 10, 2021 and Home Depot was the low bidder (See the attached Bid Tabulation).
10. Motion to award and authorize the Executive Director to enter into a contract with Apollo Ceilings, Inc. for the Replacement of the First Floor Ceiling at Pagnano Towers. The contract will be in the amount of \$5,900.00. An RFP was prepared and submitted to three (3) bidders. The Quotes were due by May 7, 2021 and Apollo Ceilings, Inc. was the only bidder (See the attached Bid Tabulation).
11. Motion to award and authorize the Executive Director to enter into a contract with Old Colony Masons for the Compactor Room Flooring Replacement at Sawyer Towers. The contract will be in the amount of \$4,000.00. An RFP was prepared and submitted to three (3) bidders. The Quotes were due by May 5,

2021 and Old Colony Masons was the low bidder (See the attached Bid Tabulation).

12. Motion to Award and Authorize the Executive Director to enter into a contract with Action, Inc. Energy Services to Furnish and Install new Turbo Max Water Heaters and Lochinvar Boilers at Drohan Apartments. The project has an estimated cost of \$50,000.00 and will be at no cost to the Authority under the National Grid's Low Income Multi-Family Retrofit program.

Finance/Leased Housing

Tenant Services

Executive Director's Report

Adjournment