

# Inspection Violation Checklist 房屋違例檢查表

These are the typical lease enforcement violations found during our Annual Inspections. Please review to ensure that you are in compliance. Thank you for your cooperation in this process.

這些都是在我們的年度檢查中發現的租約違規行為。請審查以確保您遵守。感謝你對此的合作

- Replace broken lamps, missing lamp shades and/or bulbs  
請安裝並更換新燈罩。清除破爛廢棄任何燈光家電
- Remove foil, plastic or other flammables from in/on or around stove  
不要放置鋁箔紙、塑料或其他易燃的物品靠近或放置在爐頭上
- Remove items blocking emergency pull cord  
閣下的房間或及洗澡間均設置緊急拉繩,請不要將繩索被雜物遮擋
- Untie emergency pull cords  
閣下的房間或及洗澡間均設置緊急拉繩,請不要將繩索捆起
- Remove tenant-installed lighting, especially those without a cover  
閣下必須拆除任何自己安裝的任何燈光接線裝置設備,尤其燈光沒有燈罩
- Remove items blocking front door or balcony egress  
請移走所有阻塞前門或陽台出入口通道的雜物
- Install surge protectors in outlets with more than two appliances plugged into it  
若超過兩件需要插牆的家電設備,我們建議閣下使用電湧電壓保護器
- Remove excess storage, furniture, plants, etc. on the balcony  
不能存儲過多物品在陽臺的空間
- Remove excess storage and/or clutter in the apartment  
住房單位必需時常保持整潔,請除去及避免存儲多餘物品
- Remove any self-installed wiring (fans, lights, etc.) in apartment  
閣下必須拆除任何自己安裝在單位的任何接線裝置,如風扇或燈光等設備
- Remove laundry lines or poles on balcony or in bathroom (no laundry allowed)  
請把陽台或衛生間的洗衣繩或棍拆除 (並不可在家大量洗衣)
- Tenant not actually living in the apartment  
住房單位似乎無人居住、空置已久
- Housekeeping issues: unclean oven/stove, apartment and/or evidence of insects or rodents  
家庭清潔問題: 沒有清潔爐灶, 單位有昆蟲或鼠類.
- Remove air conditioners in winter months  
清除冷氣裝置在冬季
- Remove tenant-installed deadbolts or chain locks from doors  
必須拆除門上的防盜插鎖或鎖鏈
- People/children or pets living in the apartment who are not on the lease  
其他人仕成人及孩子或寵物名字不在租單上,並非法居住者