

QHA Board of Commissioners Meeting

Wednesday, February 17, 2021 at 5:00pm

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Roll Call

1. Roll Call
2. Pledge of Allegiance
3. Approval of Minutes from the January 20, 2021 Regular Board Meeting.
4. Harborview Residents' Committee, Inc.
5. Residents' Council for Elderly/Disabled Residents of the QHA.

### **Mod/Maintenance**

6. Motion to Void the contract that was awarded to P. Moore Painting & Contracting Co. for the High Cost Rehabilitation at 73 South St. The contract was in the amount of \$261,000.00. The Bids were opened on December 3, 2020, there were five (5) bidders and P. Moore Painting & Contracting Co. was the low bidder. (See attached Bid Tabulation). Subsequent to the award, while P. Moore Painting & Contracting Co. was putting their submittals together they realized that they made mistakes on their bid and have requested that their bid be withdrawn (See attached letter). After consultation with DHCD, it was decided that the best course of action was to allow P. Moore to withdraw their bid (See attached email).
7. Motion to Award and Authorize the Executive Director to enter into a contract with Zander Corporation for the High Cost Rehabilitation at 73 South St. The contract will be in the amount of \$323,000.00. The Bids were opened on December 3, 2020, there were five (5) bidders and P. Moore Painting & Contracting Co. was the apparent low bidder. (See attached Bid Tabulation). P. Moore Painting & Contracting has

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withdrawn their bid based on estimating errors and Zander Corporation was the second low responsible bidder.

8. Motion to Award and Authorize the Executive Director to enter into a contract with MDM Engineering Company, Inc. for the Roof Replacement and Exterior Wall Cladding Repairs at Tobin Towers. The contract will be in the amount of \$882,000.00. The Bids were opened on February 3, 2021, there were seven (7) bidders and MDM Engineering Co., Inc. was the low bidder. (See attached Bid Tabulation). Also see attached letter of recommendation from Garofalo Design Associates, the designing Architect.
9. Motion to Approve the Certificate of Substantial Completion for Pavilion Floors Inc. for the Flooring Replacement at Sawyer Towers.
10. Motion to Approve the Certificate of Final Completion for Pavilion Floors Inc. for the Flooring Replacement at Sawyer Towers and authorize Final payment to them.
11. Motion to Approve Change Order Nu. 1 to the contract with Vareika Construction, Inc. for the Accessible Unit Conversion at O'Brien Towers. Change Order #1 is for the following:
  1. Supply and install new windows in the five (5) conversion units.
  2. Substitute smoke detectors with strobes and CO2 detection in lieu of the specified smoke detectors as per the request from the Quincy Fire Department.Change Order # 1 will result in an increase of \$11,901.87 to the Contract Price and an increase of 40 Calendar days to the Contract time.
12. Motion to dispose of 2003 Ford F550 Dump Truck VIN #1FDAF57P53ED23000. Truck has a rotted frame and is unrepairable.
13. Motion to dispose of 2002 Ford E350 Cut Van VIN#1FDSE35L02HA07996. Truck has a unrepairable transmission and is beyond repair.
14. Motion to purchase 3 transit vans and 1 14ft Box Truck Utility Body truck through the Government Purchase program at Ford Motor Company.

**Finance**

**Support Services/Tenant Services/Leased Housing**

**Executive Director's Report**

**Adjournment**