

QUINCY HOUSING AUTHORITY
80 CLAY STREET, QUINCY, MA 02170
BOARD OF COMMISSIONERS MEETING, September 16, 2020 5:00 P.M.

REMOTE PARTICIPATION MEETING

Quincy Housing Authority Board Meeting
Wed, Sep 16, 2020 5:00 PM - 6:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

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Access Code: 746-386-021

Join from a video-conferencing room or system.
Dial in or type: 67.217.95.2 or inroomlink.goto.com
Meeting ID: 746 386 021
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- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes of the August 19, 2020 Regular Board Meeting
- IV. Harborview Residents' Committee, Inc.
- V. Residents' Council for Elderly/Disabled Residents of the QHA

Mod/Maintenance

1. Motion to Award and Authorize the Executive Director to enter into a contract with Advanced Kiosks to supply, install and maintain seven (7) Technology Lobby Kiosks at Tobin Towers, Sawyer Towers, O'Brien Towers, Pagnano Towers and Drohan Apartments. The contract will be in the amount of \$140,807.00. The Quotes were opened on September 8, 2020, there were three (3) bidders and Advanced Kiosks was the low bidder. (see attached Bid Tabulation)
2. Motion to Award and Authorize the Executive Director to enter into a contract with Ockers Company to supply and install three (3) Interactive Touchscreen Video Conference Monitors for three conference rooms at Tobin Towers. The

contract will be in the amount of \$18,987.00. The Quotes were opened on August 28, 2020, and Ockers Company was the low bidder. (See attached Bid Tabulation)

3. Motion to Award and Authorize the Executive Director to enter into a contract with Top Notch Supply, Inc. to provide Janitorial Supplies to the Quincy Housing Authority The bids were opened on September 8, 2020, and Top Notch Supply was the low bidder. (See attached Bid Tabulation). The contract will be in effect for the period of October 1, 2020 to September 30, 2021.
4. Motion to Award and Authorize the Executive Director to enter into a contract with Sherwin-Williams Company to provide Painting Supplies to the Quincy Housing Authority The bids were opened on September 8, 2020, and Sherwin-Williams was the low bidder. (See attached Bid Tabulation). The contract will be in effect for the period of October 1, 2020 to September 30, 2021.
5. Motion to Award and Authorize the Executive Director to enter into a contract with F.W. Webb Company to provide Plumbing and Heating Supplies to the Quincy Housing Authority. The bids were opened on September 8, 2020, and F.W. Webb was the only bidder. (See attached Bid Tabulation). The contract will be in effect for the period of October 1, 2020 to September 30, 2021.
6. Motion to Award and Authorize the Executive Director to enter into a contract with Graybar Electric Supply to provide Electrical Supplies to the Quincy Housing Authority. The bids were opened on September 8, 2020, and Graybar Electrical Supply was the low responsible bidder. (See attached Bid Tabulation). The contract will be in effect for the period of October 1, 2020 to September 30, 2021.
7. Motion to Award and Authorize the Executive Director to enter into a contract with Richmond Hardware to provide Hardware Supplies to the Quincy Housing Authority The bids were opened on September 8, 2020, and Richmond Hardware was the only bidder. (See attached Bid Tabulation). The contract will be in effect for the period of October 1, 2020 to September 30, 2021.
8. Motion to Award and Authorize the Executive Director to enter into a contract with National Lumber Company to provide Building Materials to the Quincy Housing Authority The bids were opened on September 8, 2020, and National

Lumber Company was the only bidder. (See attached Bid Tabulation). The contract will be in effect for the period of October 1, 2020 to September 30, 2021.

9. Motion to Approve Change Order No. 1 to the contract of New Era Technology (Formally FTG Security) for the Video Surveillance System at O'Brien Towers, Pagnano Towers, Drohan Apartments and Riverview. Change Order No. 1 will result in an increase of \$3,860.00 to the contract amount with no change in the contract time. (See attached Change Order and backup documentation).

10. Motion to Award and Authorize the Executive Director to enter into a contract with lowest responsible bidder for the Access Door Controls Replacement at Tobin Towers and Sawyer Towers. The bids will be opened on September 16, 2020.

Finance

1. Motion to approve the year end financial reports as presented for the federal combined, 400-1, 689-C and MRVP Programs.
2. Motion to approve the modernization cost report as presented.
3. Motion to write-of vacated tenant balances as follows:

Federal Programs	\$7,568.43
State 200 (family)	\$17,689.02
State 667 (elderly)	\$3,423.65
State 705 (family)	<u>304.60</u>
For a total of	\$ 28,985.70

Support Services/Tenant Services/Leased Housing

Executive Director's Report

Adjournment