

**NOTICE OF QUINCY HOUSING AUTHORITY BOARD OF
COMMISSIONERS' MEETING**

DATE: February 19, 2020
TIME: 5:00 p.m.
PLACE: Tobin Towers, 80 Clay Street, Quincy, MA

The meeting location is fully accessible to persons with disabilities. Upon reasonable notice, the Authority will attempt to provide auxiliary aids which will allow persons requiring such aid to participate fully in the meeting.

Topics anticipated to be discussed:

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes of the January 22, 2020 Regular Meeting
- IV. Harborview Residents' Committee, Inc.
- V. Residents' Council for Elderly/Disabled Residents of the QHA

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CITY CLERK'S OFFICE
QUINCY, MASS 02269

Finance/Leased Housing

1. Motion to award a 36 month contract for Electric Supply to commence in June, 2021 to EDF energy Services at a price of \$.09348/per kWh.
2. Motion to award a 36 month contract for Electric Supply to commence in December 2021 to EDF Energy Services at a price of \$.09348.
3. Motion to adopt the 2020 Utility Allowances as presented.

Support Services/Tenant Services

Maintenance/Mod

1. Motion to Award and Authorize the Contract Officer to execute a contract to the lowest responsible Proposer for the Rental Assistance Demonstration (RAD) Consultant. The Proposals are due on Tuesday February 18, 2020.
2. Motion to Award and Authorize the Contract Officer to execute a contract to the lowest responsible Proposer for the Rental Assistance Demonstration (RAD) Legal Consultant. The Proposals are due on Tuesday February 18, 2020.
3. Motion to Approve and Authorize the Executive Director to execute a contract to Blackstone Block Architects, Inc. for the High Cost Vacancy Rehabilitation of 73 South St. A Work Order was prepared by DHCD and Blackstone Block

Architects, Inc. was assigned the project under the DHCD “House Doctor” program. The contract is in the amount of \$31,600.00.

4. Motion to Approve Change Order No. 1 to the contract of Systems Contracting, Inc. for the Video Surveillance System at Sawyer Towers. Change Order No. 1 will result in an increase of \$2,399.07 to the contract amount with no increase in contract time. (See attached Change Order and backup documentation).
5. Motion to Approve the Extension of the Management Agreement with the Hingham Housing Authority for a period of five (5) years from the expiration of the current agreement. The Management Agreement Extension was approved by the Hingham Housing Authority at their February Board meeting held on February 11, 2020. The extension will be in effect as long as James Marathas remains the Executive Director of the Quincy Housing Authority. In the event that there is a new Executive Director at the Quincy Housing Authority, the Hingham Housing Authority will have the option to void the remainder of the Management Agreement if they choose to do so.
6. Motion to remove the current position of “Plasterer” from the Maintenance staff and replacing that position with a well-rounded “Brick Mason” position. This new position will be responsible for caulking, waterproofing, floor repairs, tuck pointing and various other masonry repairs.
7. Motion to provide an automobile allowance to the Section 8 Housing Inspector. This allowance would be in addition to the current mileage reimbursement. This allowance would help offset the effects of excessive annual mileage which results in high repair costs, wear and tear and abuse of her personal vehicle. The allowance would be paid as follows:
 - One-time payment of \$2,000.00 for prior years.
 - Payment of \$1,000.00 annually each January starting in 2020.

Executive Director’s Report

Adjournment