

MINUTES OF THE
QUINCY HOUSING AUTHORITY BOARD MEETING

A Regular Meeting of the Quincy Housing Authority was duly called and held on Wednesday, July 17, 2019 at 5:00 p.m. at 80 clay Street, Quincy, MA 02170 and upon a call of the roll, the following Officers were found Present and Absent:

Present

Scott Campbell
Brian Clifford
Josephine Shea
Michael Flaherty

Absent

Mary Ann Morris

Pledge of Allegiance

The Pledge of Allegiance was led by the Executive Director

Approval of Minutes of the June 19, 2019 Regular Board Meeting

Commissioner Clifford made a motion, seconded by Commissioner Shea, to approve the Minutes of the June 19, 2019 Regular Board Meeting. The motion passed unanimously.

Harborview Residents' Committee, Inc.

There was no one from HRCI present this evening.

Residents' Council for Elderly/Disabled Residents of the QHA

Kevin Matta addressed the board and stated the tenants are happy with the way things are going and thanked the Executive Director and staff for their hard work.

Finance/Leased Housing

Grace McAuliffe addressed the Board and went over the materials that were distributed in the Board package. The May financials were discussed as well as annual review of the tenant associations.

In addition, Ms. McAuliffe reported on the project based voucher initiatives of Atlantic Gardens and the Fenno House.

Support Services/Tenant Services

Commissioner Shea made a motion, seconded by Commissioner Clifford, to adopt the wage match policy as written. The motion passed unanimously.

Maintenance/Mod

Commissioner Campbell made a motion, seconded by Commissioner Shea, to Approve Change Order No. 2 to the contract of DDC Construction, Inc. for the Accessible Unit Conversion at Sawyer Towers. Change Order No. 2 will result in an increase of \$5,867.00 to the contract amount with no change to the contract time. The motion passed unanimously.

Commissioner Clifford made a motion, seconded by Commissioner Campbell, to approve the Certificate of Final Completion for DDC Construction, Inc. for the Accessible Unit Conversion at Sawyer Towers. The motion passed unanimously.

Commissioner Clifford made a motion, seconded by Commissioner Campbell, to Approve Final Payment to DDC Construction, Inc. for the Accessible Unit Conversion at Sawyer Towers. The Final payment is in the amount of \$31,591.65. The motion passed unanimously.

Commissioner Shea made a motion, seconded by Commissioner Clifford, to award and authorize the Contract Officer to execute a design contract to Nangle Engineering, Inc. for the design of the Video Surveillance Systems at O'Brien Towers, Pagnano Towers, Drohan Apartments and Riverview. The contract is in the amount of \$12,830.00. The motion passed unanimously.

Commissioner Clifford Motion to authorize the Contract Officer to purchase one 2019 Ford Dump Truck F-350 equipped with a 9' Fisher Plow and Fisher Poly Sander for the total purchase price of \$60,705.00. The agreement will be financed through Ford for three years. The motion passed unanimously.

Commissioner Shea made a motion, seconded by Commissioner Clifford, to authorize the Contract Officer to purchase one 2019 Ford Transit 250 van for the purchase price of \$29,699. The agreement will be financed through Ford for three years. The motion passed unanimously.

Commissioner Clifford made a motion, seconded by Commissioner Campbell, to nominate William O' Neill as 2019 Employee of the Quarter. The motion passed unanimously.

Commissioner Shea made a motion, seconded by Commissioner Clifford to approve the retirement of William O'Neill as of July 31, 2019. The motion passed unanimously.

Executive Director's Report

Mr. Marathas updated the Commissioners on the projects that are ongoing and in progress. A written report was distributed with the Board packages.

There being no further business, Commissioner Campbell made a motion, seconded by Commissioner Clifford to adjourn. The motion passed unanimously and the meeting adjourned at 5:50 p.m.