

QUINCY HOUSING AUTHORITY

QUINCY, MASSACHUSETTS 02170-2799
80 CLAY STREET

James Marathas
Executive Director
Telephone: (617) 847-4350
Fax: (617) 770-2876



Board Meeting Agenda September 18, 2019

NOTICE OF QUINCY HOUSING AUTHORITY BOARD OF COMMISSIONERS' MEETING

DATE: September 18, 2019
TIME: 5:00 p.m.
PLACE: Tobin Towers, 80 Clay Street, Quincy, MA

The meeting location is fully accessible to persons with disabilities. Upon reasonable notice, the Authority will attempt to provide auxiliary aids which will allow persons requiring such aid to participate fully in the meeting.

Topics anticipated to be discussed:

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes of the August 21, 2019 Regular Board Meeting
- IV. Harborview Residents' Committee, Inc.
- V. Residents' Council for Elderly/Disabled Residents of the QHA

Finance/Leased Housing

1. Motion to remove Archie Wahlberg as a signatory to Quincy Housing Authority blank accounts.
2. Motion to add Josephine Shea as a signatory to Quincy Housing Authority bank accounts.
3. Motion to adopt a payment standard of 100% of HUD's Fair Market rent for each community.

Support Services/Tenant Services

Maintenance/Mod

1. Motion to Award and Authorize the Contract Officer to execute a contract to JJS Universal Construction, Co. for the Roof Replacement at West Acres 705-1. The contract is in the amount of \$64,500. The bids were opened on August 28, 2019 and JJS Universal Construction was the low bidder (See attached Bid Tabulation). The contract is subject to DHCD approval.
2. Motion to Award and Authorize the Contract Officer to execute a contract to the lowest responsible bidder for the Fire Alarm Testing, Fire Alarm and Burglar Alarm Monitoring and Service Contract. The bids will be opened on September 18, 2019. The contract is for a two year period commencing on October 1, 2019.

QUINCY HOUSING AUTHORITY

QUINCY, MASSACHUSETTS 02170-2799
80 CLAY STREET

James Marathas
Executive Director
Telephone: (617) 847-4350
Fax: (617) 770-2876



3. Motion to Award and Authorize the Contract Officer to execute a contract to the lowest responsible bidder for the HVAC Service Contract. The bids will be opened on September 18, 2019. The contract is for a two year period commencing on October 1, 2019.
4. Motion to Award and Authorize the Contract Officer to execute a contract to the lowest responsible bidder for Canine Bed Bug Detection Services. The bids will be opened on September 18, 2019. The contract is for a three year period commencing on October 1, 2019.
5. Motion to Award and Authorize the Contract Officer to execute a contract to ARL Locksmith for Locksmith Services. The bids were opened on August 26, 2019 and ARL Locksmith was the low bidder (See attached Bid Tabulation). The contract is for a two year period commencing on October 1, 2019.
6. Motion to Name Richard Wakhweya as "Employee of the Quarter"
7. Motion to Approve and Accept the new Organizational Chart

Executive Director's Report

Adjournment