

QUINCY HOUSING AUTHORITY

QUINCY, MASSACHUSETTS 02170-2799
80 CLAY STREET

James Marathas
Executive Director
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August 21, 2019 Board Meeting Agenda

NOTICE OF QUINCY HOUSING AUTHORITY BOARD OF COMMISSIONERS' MEETING

DATE: August 21, 2019
TIME: 5:00 p.m.
PLACE: Tobin Towers, 80 Clay Street, Quincy, MA

The meeting location is fully accessible to persons with disabilities. Upon reasonable notice, the Authority will attempt to provide auxiliary aids which will allow persons requiring such aid to participate fully in the meeting.

Topics anticipated to be discussed:

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes of the July 17, 2019 Regular Board Meeting
- IV. Harborview Residents' Committee, Inc.
- V. Residents' Council for Elderly/Disabled Residents of the QHA

Finance/Leased Housing

1. Motion to certify the DHCD year end financial submission packages for the 400-1, 705, 69 and MRVP Programs.
2. Motion to certify QHA compliance with the Massachusetts Federal and State Lead Laws.
3. Motion to certify the DHCD Top five salary schedule
4. Motion to approve the proposed write-off of Tenant's accounts receivable for vacated tenants in the amount of:
Federal \$9,229.00
State 16,501.00
Total 25,731.89
5. Motion to approve SEMAP certification for FY 2019.

Support Services/Tenant Services

Maintenance/Mod

1. Motion to Approve the Certificate of Substantial Completion for Boston Electric and Telephone Corp. for the New Video Surveillance System at Tobin Towers.
2. Motion to Approve the Certificate of Final Completion for Boston Electric and Telephone Corp. for the New Video Surveillance System at Tobin Towers.

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3. Motion to Approve Final Payment to Boston Electric and Telephone Corp. for the New Video Surveillance System at Tobin Towers. The Final payment is in the amount of \$3,645.00
4. Motion to Award and Authorize the Contract Officer to execute a contract to Gorham Fire Appliance Company for the Inspection and Service of the fire protection equipment at all QHA properties. Bids were received on August 8, 2019 and Gorham Fire Appliance was the low bidder (See attached Bid Tabulation). The contract is for a two year period commencing on September 1, 2019.
5. Motion to Award and Authorize the Contract Officer to execute a contract to FTG Security for the Installation of the Video Surveillance Systems at Riverview, O'Brien Towers, Pagnano Towers and Drohan Apartments. The bids were received on August 15, 2019 and FTG Security was the low bidder (See attached Bid Tabulation). The contract is in the amount of \$218,786.00 which includes the Base Bid of \$191,836.00 and an additional seven (7) cameras for Riverview at the bid Unit Price of \$3,850.00 each. (7 @ \$3,850. = \$26,950.00). The source of funds is a HUD Security Grant.
6. Motion to Approve the Certificate of Final Completion for Avatar Construction, Inc. for the Accessibility Modifications at 93 Curtis Ave. 689-4.
7. Motion to Approve Final Payment to Avatar Construction, Inc. for the Accessibility Modifications at 93 Curtis Ave. 689-4. The Final payment is in the amount of \$15,993.28.
8. Motion to Award and Authorize the Contract Officer to execute a contract to Southridge Farm and Nursery in the amount of \$13,643.50 for the purchase of the specified plantings at the Palmer St. Rotary. Bids were received on June 20, 2019 and Southridge Farm and Nursery was the low bidder (See attached Bid Tabulation).
9. Motion to Award and Authorize the Contract Officer to execute a contract to Quirk Chevy to purchase a 2019 Chevy Silverado Dump truck and a 2019 Chevy Express Cargo Van. QHA solicited three quotes and Quirk Chevy was the low bidder (See attached Quote Sheet)

Executive Director's Report

Adjournment